



# **PARENTAL INVOLVEMENT POLICY**



POLICY NAME	PARENTAL INVOLVEMENT POLICY						
APPROVAL AUTHORITY	PRINCIPAL	ADOPTED	APRIL 2023	REVIEWED	JANUARY 2024	NEXT REVIEW	JANUARY 2025
RESPONSIBLE EXECUTIVE	PTA CO-ORDINATOR	REVISED	”	”	”	”	”
RESPONSIBLE OFFICE	ADMINISTRATION	AVAILABLE	In the Library , Website				

## INTRODUCTION

IES Policy on Parent communication explains about medium of communication from school to parent and it also explains about Parents medium of communication to school.

## RATIONALE:

Parental involvement in education has been consistently linked to positive outcomes for students. when parents are actively engaged in their child's education, students tend to have higher academic achievement, improved behavior, better attendance, and increased motivation to learn. Recognizing the importance of the home-school partnership, the parental involvement policy aims to establish a collaborative relationship between parents, educators, and the school community. By fostering open communication, mutual respect, and shared responsibility, this policy seeks to create a supportive environment where parents are valued as partners in the education process.

### School communicates through the following mediums:

#### 1. Letters and Circulars :

All letters and circulars sent to Parents should be approved by the Head of the school and issued by the section Supervisor.



## 2. Email :

Email communications to parents should be approved by the respective Head of Department after consulting the Senior Administrators.

## 3. Telephone Calls :

Teaching staff should not be interrupted during school hours to take calls unless in case of extreme emergency. The school reception will take the details of the parent and send it to the concerned teacher/supervisor. The teacher should make a point to call back the parent after school hours on the same day from the Supervisor's office.

## 4. Social Networking:

Staff will not communicate with students or parents via their personal social networking sites or apps such as WhatsApp, Facebook etc. With the concern of Head of the department authorized Official what's app group can be maintained for official communication only.

## SCHOOL RESPONSIBILITIES

The School Promotes Parental involvement through the following :

- **Open Communication Channels:** School maintains open lines of communication with parents through regular newsletters, emails, and school-wide announcements. Parents are kept informed about upcoming events, academic updates, and opportunities for involvement.
- **Parent-Teacher Conferences:** School organizes regular parent-teacher conferences to provide parents with opportunities to meet one-on-one with their child's teachers. These conferences allow parents to discuss their child's progress, ask questions, and collaborate on strategies to support their child's learning.
- **Family Engagement Events:** School hosts various family engagement events throughout the year, such as family nights, workshops, and informational sessions. These events provide opportunities for parents to connect with each other, school staff, and community resources while participating in fun and educational activities.
- **Parent Volunteer Program:** School encourages parents to volunteer in classrooms, school events, and extracurricular activities. Parent volunteers



assist teachers, chaperone field trips, organize fundraisers, and contribute to the overall school community.

- **Digital Platforms:** School utilizes digital platforms, such as a parent portal or mobile app, to provide parents with access to important school information, student grades, assignments, and communication with teachers. This ensures that parents can stay informed and engaged in their child's education, even from a distance.
- **Parent Feedback Mechanisms:** School values parent feedback and regularly seeks input through surveys, suggestion boxes, and parent forums. Feedback from parents is used to inform decision-making processes, improve school programs, and enhance the overall school experience for students and families.

**Date of Review : January 2024**

**Next Review : January 2025**

**Dr. Prasanna Baskar**  
**Principal**